

Committee Name:	LMSC Development Committee		
Committee Chair:	David Brancamp	Vice Chair:	Crystie McGrail
Minutes recorded by:	David Brancamp	Date/time of meeting:	October 17, 2023 - 5:00 PM PDT

Number of committee members present: 11	Absent: 1	Number of other guests present: 0
Committee members present: Linda Chapman, Crystie McGrail, Dave Brancamp, Robin Tracy, Nicole Christensen, Ian King, Doug Garcia, Arlette Godges, Karen Harris, Douglas Sayles, Jill Wright.		
Ex-Officio: Bethany Burchill		
Committee Members Absent: Tom Moore		

Minutes

The meeting was called to order at 5:00 PM by Dave Brancamp.

- I. Crystie McGrail, recently elected to the USMS Board as Vice President of Local Operations, reported on USMS's purchase of Grown-Up Swimming and that the 2024 budget is being further refined. She looks forward to working with our committee in 2024. No committee assignments for the 2024 year have been made at this time.
- II. Subcommittee Reports
 - a. LMSC Volunteer Roles – **Linda** reminded everyone that these revisions were put in the “Community” folder and asked for any clarifications. None being heard, Nicole Christensen motioned to approve the volunteer roles for the USMS Committee Chair, USMS Committee Vice Chair and USMS Committee Member. Arlette Godges seconded the motion. Motion passed unanimously.
 - b. LMSC Standards – **Linda** shared some background to the second round of possible approvals of the LMSC Standards and then asked for a motion to approve three revisions and additions, which include inserting hyperlinks to the “[USMS Officials Briefing 1: Technical Rules](#)” and the “[USMS Officials Briefing 2: Differences with USA-S and Guidance on Officiating USMS Athletes](#)” for sharing with meet officials. Nicole Christensen motioned to approve the addition of the one Sanction standard, modify one Officials standard, and add one Officials standard. Arlette Godges seconded the motion. The committee discussed the wording and concepts; the motion was called for a vote and passed unanimously.
 - c. Sanction Chair Training – **Karen** shared that the presentation is ready and that they are excited to present this training at Relay 2023. Thanks to Linda, Karen and Phyllis Quinn for the final edits to the presentation.
 - d. LMSC DC Policies Update – **Linda** reported on the importance of looking at our policies for the committee, since it has been a while since they were last reviewed. A subcommittee of Linda Chapman, Robin Tracy, Arlette Godges, Ian King, Doug Garcia, and Dave Brancamp will meet in the next month to bring forth suggestions for the full committee to consider at our November 21 meeting. Linda will send out information to the subcommittee after the meeting.
 - e. Relay 2023 – **Crystie and Ian** reported that we have 143 participants registered for this weekend event in Houston. Please review your Breakfast Discussion assignments located in the Community Forum. Ian shared about the Roles Meet scheduled for Saturday afternoon. The 5 groups for this session are:
 - i. USMS Board of Directors
 - ii. USMS Staff and Grown-Up Swimming
 - iii. USMS National Committees
 - iv. LMSC Officers
 - v. LMSC Committees
- III. Future 2023 Meetings – Discussion around the meeting dates and upcoming Holiday season. The committee will keep the November 21 date and move the December meeting date to December 12.
- IV. Next Meeting: **November 21**

The meeting was adjourned at 6:00 PM PDT.