

# 2022 U.S. Masters Swimming Annual Meeting — Denver, CO & Virtual

<b>Committee Name:</b> LMSC Development Committee	<b>Session #:</b> N/A
<b>Committee Chair:</b> Dave Brancamp	<b>Vice Chair:</b> Crystie McGrail
<b>Minutes recorded by:</b> Ian King & Dave Brancamp	<b>Date/time of meeting:</b> August 16, 2022

## Actions Requiring Approval by the HOD:

1. N/A

## Motions Passed:

1. N/A

<b>Number of committee members present</b> 15	<b>Absent:</b> 3	<b>Number of other delegates present:</b> 20
<b>Committee members present</b> Dave Brancamp, Chair; Crystie McGrail, Vice-chair; Robert Duguay, Karen Harris, Katherine Olson, Mary Hull, Ian King, Maddie Sibilila, Aaron Norton, Robin Tracy, Linda Chapman, Christine Maki, Randy Marchman, Rom Moore, Ed Coates		
<b>Committee Members Absent:</b> Kris McPeak, Stacy Abrams, Nicole Christensen		

## Minutes

The meeting was called to order at 5:03pm PDT

1. Welcome by Ed Coates and Dave Brancamp
2. Karen Harris gave an overview of the LMSC Volunteer Roles sub-committee. Progress has been made on further defining and creating a standard “job description” for the Sanctions Chair/Coordinator role. Next role is the Zone Chair/Coordinator. In addition, there are plans to develop training for the Sanctions Chair role in the fall of 2022.
3. Tom Moore gave an overview of the Webinar series completed in 2022. Consensus by attendees is that the webinars add value for LMSC leaders, and they are a good opportunity for community building and networking. Tom thanked our volunteer presenters and speakers from the year as well as his sub-committee members.
4. Katherine Olson spoke to the Relationship building sessions that took place during the year. The Peer-2-Peer calls have been very successful, and the sub-committee is looking to create “interaction” guides for different roles to continue the networking opportunities and to support each other throughout the year.
5. Linda Chapman shared the work of the LMSC Standards sub-committee. There has been a concerted effort to make the Practices and Standards survey a true value add for LMSC and not just something to get done. The survey is being revised so that it can act as a roadmap to LMSC success with a process for “fixing” any discrepancies discovered. Once revisions are complete, the survey will be sent to the USMS Board of Directors and then a timeline will be looked at for general release to the membership.
6. Crystie McGrail briefly discussed the success of the 2022 Volunteer Relay that occurred in March at the Denver Airport Westin. Planning is underway for the 2023 Volunteer Relay where the focus will be around the theme of Event Development.
7. The merge of West Texas LMSC with New Mexico LMSC formal documentation is complete and will be brought before the HOD for possible approval at the September annual meeting
8. The floor was opened for discussion and/or questions from our guests.

## Tasks for the Upcoming Year

1. Development of a standard “job description” for the Zone Chair/Coordinator role
2. Distribute the revised Practices and Standards once approved by the Board of Directors
3. Plan and execute the 2023 Volunteer Relay event
4. Create and deliver Sanctions Chair/Coordinator training

The meeting was adjourned at 5:47pm PDT.

List of Guest Attendees:

Alina Perez

Becky Cleavenger

Bruce Schroeder

Carrie Stolar

Caycee Buscaglia

Cheryl Kupa

Doug Garcia

Douglas Sayles

Frank Thompson

Ken Brisbin

May Beth Windrath

Michael Biondo

Michael Moore

Nadine Day

Paige Buehler

Sarah King

Steven Hall

Tim Waud

Virgil Chancy

Will Gosnold

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