

USMS CONVENTION – Orlando, FL 2004

Committee Name: **Executive Committee**

Cmte. report #: **4**

Minutes recorded by: Sally Ann Dillon Date/time of this meeting: Tuesday and Wednesday, September 14 & 15

ACTION ITEMS PROPOSED EXPENDITURES <i>none</i>
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ACTION ITEMS

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| <ol style="list-style-type: none">1. <i>It was MSA to approve the minutes of the September 7 conference call.</i>2. <i>It was MSA to approve the new MBNA proposal for an affinity card with an awards program to USMS members.</i> |
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Number of committee members present: 8

Committee members present: Jim Miller, Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

The meeting was called to order at: 9:21 am in the EC suite on Tuesday, September 14. The committee met throughout the day and again on Wednesday, September 15.

It was MSA to approve the minutes of the September 7 conference call.

1. The EC reviewed the agenda for Wednesday's Board of Directors (BOD) meeting. Jim will provide introductions and the convention overview and each of the members at the head table will be allowed an opportunity to make announcements. Members from Douglas Murphy, Inc., the recommended publishers of our National Publication, will be on hand to give a brief presentation and there will be time for questions. DMC will offer the same presentation at Thursday's House of Delegates (HOD) meeting. Betsy Durrant will lead discussion of the governance proposals and Lynn Hazlewood will address the formation of a nominating committee for the 2005 elections. Jim will address ISHOF issues. Our new controller, Margaret Bayless, will give the audit report. Jim will ask for approval of the actions of the EC minutes since the last convention. There are no known over-budget items pending approval.
2. The procedures for the Block meetings were discussed. The facilitators will introduce the committee chairs and then turn the meeting over to them. Only three of the blocks prepared agendas.
3. The agendas for the HOD meetings were discussed including provisions of Robert's Rules of Order.
4. The need for insurance for the web site and National Publication for the coming year and the best way to budget for the items was discussed. Sandi Blumit has estimated the cost to be approximately \$10,000 and she has indicated that the majority of this cost is for the web site that has much more exposure for liability. DMC has said that their clients have received insurance for their publications for approximately \$2500, approximately the same amount that Sandi Blumit has quoted for the publication. This being an insurance issue, any request to amend the budget should come from the Insurance Committee.
5. The EC met with Mel Goldstein (National Sponsor Liaison), Jim Matysek (USMS Webmaster), and Bill Volckening (USMS Editor) for their annual reviews.

During Mel's review we discussed the concerns he has regarding the service we give to the sponsors in return for their contributions. Mel would like to see a different mindset to make better use of our sponsors. It was suggested that we revisit the issue after the decision regarding the National Publication is resolved.

Mel explained a new program being offered by our MBNA affinity card that includes an awards program.
It was MSA to approve the new MBNA proposal for an affinity card with an awards program to USMS members.

Hugh Moore joined in on the review of Jim Matysek since he is chair of the Communications Committee. We discussed the need for people in the HOD to be more familiar with what the Webmaster does and the issues that he is faced with and the HOD needs to understand the potential relationship between the web site and USMS Publication.

Hugh was also present during Bill Volckening's review. We discussed the integration possibilities of the National Publication and web site. We discussed the possible transition to the new publication and the roll of the USMS editor in the future. Bill is very comfortable about the plans for the new job description and is encouraged about some of the ideas that he sees coming from DMC.

6. Returning to EC business, the EC discussed the LMSC workshops and assigned liaisons to attend each one.
7. The EC discussed the governance project, the process that has taken place so far, and what we hope to see here at convention and in the future. We hope to see a change from the bottom up that affects the organization from the top down.

The meeting recessed at 5:05 pm and reconvened at 8:40 am on September 15.

8. Marcia Marcantonio and David Miller, from the South Texas LMSC, met with the EC regarding their LMSC delegates and voting privileges, based on a decision by a BOD appeal panel under Part IV of USMS Rules.
9. The EC discussed the procedures for today's meetings. We also discussed the "white paper" distributed by Sports Publications, Inc.
10. The EC met with Margaret Bayless (Controller) and Tracy Grilli (National Office Administrator) for their annual reviews.

We discussed potential remedies for paying employees who have regular monthly expenses (e.g. the Webmaster).

Tracy provided the EC with a review of Esther Lyman (National Registrar) that included her review of us, and the job description of her position.

It was MSA to adjourn at 12:45 pm.

Respectfully submitted by:
Sally Ann Dillon
USMS Secretary